Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of February 10, 2026

Present:
Mayor Dellerba, Trustees Andrews, McIntyre, Stabb and Satterly, Treasurer/Grant Administrator Lisa Kaiding, Fire Chief David Pritchard, Jr., Police Chief David Olney, Transfer Site Foreman James Brach, Street Superintendent Richard Welch, Village Attorney Jessica Young, present at 7:08PM and Clerk Lee. **Absent:** None.

Visitors: Members of the Boonville Area Chamber of Commerce: President David Leffingwell, Cherie Coe, Kathy Iles and Lorraine Murwin and Mike Thompson of NOCCOG.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM with the Pledge of Allegiance and opened the Public Hearing for the proposed agreement for the Charter Communications Franchise.

Minutes:
Motion by Trustee Stabb, seconded by Trustee McIntyre to approve January 27, 2026, meeting minutes as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Visitors: Boonville Area Chamber of Commerce- Ms. Kathy Iles spoke briefly about the Chamber's request for consideration of funding for 2026. Ms. Iles stated that they would like the village board to consider a donation of $100.00 weekly/$5,200.00 to assist with advertising costs that the Chamber incurs during the year. Ms. Lorraine Murwin spoke briefly in support of the Chamber of Commerce.

NOCCOG- Mr. Mike Thompson, circuit rider for NOCCOG, mentioned several items in the February newsletter.

Correspondence: T. Crowley Memorial Donations to "Friends of Erwin Park"- Clerk Lee received two more donations to the "Friends of Erwin Park": Edward & Delores Krutz and James & Jacqueline Pierson.

Department Reports:
Grants- Treasurer Kaiding presented her grant report and the January Treasurer's report to the village board ahead of the meeting via email. Treasurer Kaiding presented the board with the following proposed construction payment applications for work performed on the WWTP Capital Project:

CO Falter Construction	Payment App. No. 7	$846,735.00
SC Spencer Electric	Payment App. No. 5	$59,113.87

A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve the mayor's signature on all the payment applications as presented. Furthermore, all applications and invoices are approved to be paid as indicated, the total amount being: $905,848.87. Ayes – Trustees Stabb, Andrews, McIntyre Satterly and Mayor Dellerba; nays – none. Motion carried.

January Treasurer's Report- After some discussion, a motion was made by Trustee McIntyre, seconded by Trustee Satterly to approve of the January Treasurer's Report as presented by Treasurer Kaiding. Ayes – Trustees McIntyre, Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Police- Chief Olney presented his January report to the board prior to the meeting. In the month of January, a total of 204 calls were received for the village and 192 calls for service were answered by Boonville PD. Chief Olney stated that Officer Montegari has been working to organize all BPD warrants. He has entered all warrants into the E-Justice program and has confirmed all warrants with the court. Case files were built for all warrant cases so they can be properly executed. Snow Festival – BPD patrolled with both officers and auxiliary no issues; BPD now has access to cameras at Kortenaer Village as well as the Hulbert House. With those in addition to the cameras from Oneida County (7 locations/28 different views), the PD is getting very good coverage; working on utilizing an application with Axon that partners with community residents and allows us access to private doorbell cameras throughout the village as needed; Patrolman Sherman has completed TASER 10 training – he is now certified to carry the Taser 10 on duty; he will be attending RADAR training as soon as it is available. We have secured an equipment grant from the NYSP TRaCs (Traffic and Criminal Software) unit. The tablets, printers and scanners will be replaced with greatly upgraded equipment, and it should be completed around springtime. Additional grants that I am pursuing through NYS will allow the department to acquire, upgrade or replace: replacement of the 2017 Ford Explorer, solar-powered speed display signs throughout the village, handheld LASER speed measuring device, update/upgrade computers and server in the station and access control for all exterior doors to the police station and evidence storage area (card access).

Streets/Sewers- Supt. Welch presented his report to the board ahead of the meeting. In the month of January, the DPW continues plowing, sanding and hauling snow, clearing intersections and the catch basins of snow accumulation. Discussion of possible bidding on a 2021 International CV515 Dump Truck with plow, wing and salt spreader available through Auctions International. No action taken at this time until more information is available.

WWTP- The January report was provided to the board via email ahead of the meeting. In the month of January, the belt press was running well; 33.94 tons of sludge was sent to the Ava Landfill; Dylan Yager began working for the Village at the WWTP on January 14th; Jim Rathbun of the Camden Group was onsite in January for 34.90 hours; CO Falter Construction was onsite and progressing; SC Spencer Electric was onsite to begin demo and installation of electrical upgrade in operations building; after the October reseeding of the biomass in the aeration tanks, the bacteria growth has been quite good. Biomass is looking quite healthy this month and BOD and TSS are within the permit limits. Koester Associates was on site to replace pump station bases and guide rails – all seems fine there.

Parks- No report.

Transfer Site- No report.

Fire- The January fire report was submitted via email prior to the meeting. In the month of January, a total of 10 calls were answered for service: 3 calls were answered in the Village; 7 were attended in the Town of Boonville Chief Pritchard and Treasurer/Grant Administrator Kaiding will be working on a grant application to obtain funding to put an addition on to the fire department for overnight EMTs. If the fund is granted, the addition will be sleeping quarters and a full bathroom and will be utilized by the EMT that is on an overnight shift.

Zoning & Codes- CEO/ZEO Doolittle provided the January report via email, for the board to review. During the month of January, CEO/ZEO Doolittle conducted 6 site inspections and 6 site visits. The majority of village sidewalks are clean; due to the amount of snow and the continued placing of snow off the streets, some walks are getting covered by the snowplows. Notice of complaints has been infrequent.

Old Business: None.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the following bills of Abstracts #16 for the General Fund, Transfer Site Fund, WWTP Fund, #10 for the Trust & Agency Fund and the #52 of the Capital Project Fund at the WWTP, and the payrolls for the weeks of: January 25th & February 1, 2026. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

General Fund	Abs #16	$48,953.21	Vou: #370-401
Transfer Site	Abs #16	$16,280.72	Vou: #75-79
WWTP Fund	Abs #16	$13,468.44	Vou: #112-118
Trust & Agency	Abs #10	$3,104.12	Vou: #25-27
WWTP Capital Project	Abs #52	$913,658.12	Vou: #80-83

Mayor Dellerba closed the Public Hearing for the Charter Communications Franchise at 7:40PM.

Executive Session- A motion was made by Trustee Andrews, seconded by Trustee Satterly to enter Executive Session at 7:40PM to discuss matters pertaining to litigation and specific personnel. Ayes – Trustees Andrews, Satterly, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried. The meeting returned to regular session at 8:33PM. No decisions were made.

New Business: Charter Communications Franchise Agreement- After some discussion by the board, a motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the foregoing resolution as presented by Charter Communications:

STATE OF NEW YORK
Village of Boonville
County of Oneida **RESOLUTION**

In the Matter of the Granting of a Cable Television Franchise Held by **Spectrum Northeast, LLC** in the **Village of Boonville, County of Oneida** New York

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An application has been duly made to the Board of the **Village of Boonville, County of Oneida,** New York, by **Spectrum Northeast, LLC**, an indirect subsidiary of Charter Communications, Inc. ("Charter"), a limited liability company organized and existing in good standing under the laws of State of Delaware doing business at 6005 Fair Lakes Rd, East Syracuse, NY 13057, for the approval of a renewal agreement for Charter's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission.

The franchise renewal agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings.

A public hearing was held in the **Village of Boonville** New York on February 10, 2026, at 7:00 P.M. and notice of the hearing was published in the Boonville Herald on February 4, 2026.

NOW, THEREFORE, the Board of the **Village of Boonville** finds that:

1. Spectrum Northeast, LLC has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and

2. Spectrum Northeast, LLC has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and

3. Spectrum Northeast, LLC can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

BE IT FURTHER RESOLVED that the Board of the **Village of Boonville** hereby grants the cable television franchise of Spectrum Northeast, LLC and the **Village of Boonville** for fifteen (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence.

BE IT FURTHER RESOLVED that the Board of the **Village of Boonville** hereby confirms acceptance of this franchise renewal agreement.

The foregoing having received 5 - Ayes and 0 - Nays vote was thereby declared adopted.

Dated: February 10, 2026

Wendy Lee
Village of Boonville Clerk

Adjournment: There being no other business, a motion was made to adjourn at 8:38PM by Trustee Satterly, seconded by Trustee Andrews. Ayes – Trustees Satterly, Andrews, McIntyre, Stabb and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee
Wendy Lee, Village Clerk