Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of December 23, 2025
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Present:
Mayor Dellerba, Trustees Andrews, McIntyre, Satterly, Stabb, Street Superintendent Richard Welch, and Clerk Lee. **Absent:** None.

Visitors: None.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM.

Minutes:
Motion by Trustee McIntyre, second by Trustee Andrews to approve December 9, 2025, regular meeting minutes as presented. Ayes – Trustees McIntyre, Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Visitors: None.

Correspondence: Donation from Paul Fortin to "Friends of Erwin Park" – in memory of Thomas Crowley. A thank you note will be sent to Mr. Fortin from the Village.

New Business:
November Treasurer's Report- Treasurer Kaiding sent the November Treasurer's report to the board for review via email prior to the meeting. A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the November Treasurer's report as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

BAN for WWTP Capital Project- After some consideration and discussion a motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of obtaining a $2,500,000.00 to close in January 2026 to assist in funding of the Capital Project at the WWTP. Ayes – Trustees Stabb, Satterly, Andrews, McIntyre, and Mayor Dellerba; nays – none. Motion carried.

Oneida Co. Flood Mitigation Grant- Treasurer/Grant Administrator Kaiding previously asked the board for a decision on possibly extending the timeline for the usage of funds on the Oneida County Flood Mitigation Grant – Lansing Place, as there were still funds to be used by the village. A motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve Mayor Dellerba's signature on the Oneida County Flood Mitigation Grant extension for Lansing Place. Ayes – Trustees McIntyre, Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

WWTP Attendant Position- A motion was made by Trustee Stabb, seconded by Trustee Andrews to hire Dylan Yager as a full-time WWTP Attendant at a starting wage of $22.10 per hour and a 6-month probationary period. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried. Mr. Yager will need to provide proof of a satisfactory pre-employment physical before beginning work.

Full-Time Police Officer- A motion was made by Trustee Andrews, seconded by Trustee Satterly to hire Mr. Edward Sherman as a full-time police officer continuing his current pay rate of $23.12 per hour and a 6-month probationary period. Ayes – Trustees Andrews, Satterly, McIntyre, Stabb and Mayor Dellerba; nays – none. Motion carried.

Online Payments through new Village Website- Clerk Lee had presented information regarding the receipt of online credit card payments by the village once the new website was activated and to receive in-office payments for credit cards. Elavon will provide a credit card machine at no cost to the village to accept the in-office payments. A motion was made by Trustee McIntyre, seconded by Trustee Stabb to approve of the Elavon credit card services (through Community Bank, NA) for the online receipt of payments through the new village website and credit card payments in-office. Ayes – Trustees McIntyre, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Other Business: Richard Welch – Street Superintendent- Superintendent Welch stated that he will be done working for the village in the springtime of 2026.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the following bills of Abstracts #13 for the General Fund and the WWTP Fund and the payrolls for the weeks of: December 7th and 14th as presented.

General. Fund	Abs #13	$3,623.93	Vou: #319-327
WWTP Fund	Abs #13	$4,727.23	Vou: #

Adjournment: There being no other business, a motion was made to adjourn at 8:04PM by Trustee Satterly, seconded by Trustee McIntyre. Ayes – Trustees Satterly, McIntyre, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee
Wendy Lee, Village Clerk