Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of June 9, 2026
Page 1 of 3

Present:
Mayor Dellerba, Trustees Andrews, McIntyre, Satterly, and Stabb, Street Superintendent, Thomas Cullings, Police Chief David Olney, Fire Chief David Pritchard, Jr., WWTP Employee Zachary Kirkbride, Treasurer/Grant Administrator Lisa Kaiding and Clerk Lee. **Absent:** None.

Visitors: Guy Case, Deniese Haskins, Tim Parker, Mike Parker and John Healt of NOCCOG.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM.

Visitors:
Tim Parker- Mr. Parker asked the board for permission to hold the 2027 Mayfair on the Green event at Erwin Park on May 15-16, 2027. A motion was made by Trustee McIntyre, seconded by Trustee Satterly to approve of the 17th annual Mayfair on the Green event to be held at Erwin Park on May 15-16, 2027. Ayes -Trustees McIntyre, Satterly, Stabb, Andrews, and Mayor Dellerba; nays – none. Motion carried.

Deniese Haskins- Ms. Haskins expressed her concern over the complaints that she had made previously regarding signage around the village.

NOCCOG- Circuit Rider John Healt briefly discussed the June announcements.

Minutes:
Motion by Trustee McIntyre, second by Trustee Satterly to approve May 26, 2026, meeting minutes as presented. Ayes – Trustees McIntyre, Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Correspondence: Boonville Fair Letters of Request- The 2026 Boonville Fair will be held Tuesday, July 28-Sunday, August 2, 2026. The Boonville Fair Board presented the following requests to the Village Board:

1. Permission for the parade route to begin on Church Street in the vicinity of the Boonville Fire Department, proceed to Main Street, then left onto Post Street turning right onto Ford Street and into the fairgrounds on Tuesday, July 28, 2026, at 7:00PM.
2. Use of the Village's bleachers for the week of the fair.
3. Request for the Village's Police Department to conduct traffic control during the parade.

A motion was made by Trustee Andrews, seconded by Trustee McIntyre to approve of the requests as presented, contingent upon the receipt of a certificate of insurance from the Boonville Fair. Ayes – Trustees Andrews, McIntyre, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

National Grid- Notice of filing of the Environmental Management and Construction Plan for the Beaver River to Porter 115kV Transmission Rebuild Project – Beaver River Substation.

Notice of Claim- The Village of Boonville and the Village of Boonville Fire Department received a Notice of Claim on May 18, 2026, from Brandon and Maleah Pitts regarding the February 17, 2026, explosion and fire at the Abundant Life Church, 12644 State Route 12, Boonville, NY.

Department Reports:

Grants & Treasurer- Grant Administrator/Treasurer Kaiding provided her grant report and May Treasurer's report electronically to the board for review ahead of the meeting. A motion was made by Trustee McIntyre, seconded by Trustee Stabb to approve of the May Treasurer's report as presented. Ayes – Trustees McIntyre, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Police- Chief Olney presented his May department report to the board prior to the meeting. In the month of May: the department handled 153 of the 171 calls for service. Chief Olney also stated in his report that: the department had attended a Motorcycle Safety Campaign Kickoff with the Oneida Co. Sheriff's Office and the New Hartford PD; a bicycle safety presentation was given to the ACS elementary school students; members of the department and the auxiliary police patrolled the Erwin Park for the first amphitheater concert; attended the Oneida County Threat Assessment training at the MVCC Campus; all members

successfully completed the spring firearms training at the White Otter Fish & Game Club; policy and procedures manual revamping procedure is ongoing, utilizing DCJS model policies.

Parks- Trustee McIntyre stated that Park Maintenance Supervisor Daniel Kraeger requested to purchase (6) additional disc golf games for the park and (2) new basketball nets to replace the old ones. A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the purchase of the (6) additional disc golf games for Erwin Park at a cost of $660.00. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried. Trustee McIntyre stated that Mrs. Merriam's kindergarten class would be using the splash pad on Friday, June 12 and Clerk Lee stated that there would be several classes from Adirondack, some from South Lewis and one from Remsen Central School, that would be picnicking at the park and using the splash pad.

Community Service Work Request- Street Superintendent Cullings was approached by Highway Superintendent Matthew Chrysler with the name and number of a person seeking 20 community service hours to be completed by July 1, 2026. After some discussion, a motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve of the 20 community service work hours to be provided by the village, contingent upon the receipt of a certificate of insurance from the requesting party naming the Village of Boonville as an additional insured. Ayes – Trustees McIntyre, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Streets/Sewers- In the month of May Supt. Cullings stated the street department has been picking up less green waste from the curbs around the village; sweeping of roads is almost complete; attended sexual harassment and workplace violence training programs; new full-time employee Ryan Williams began working in the park; the curbs along Thornton Avenue will be straightened instead of removing them – then Thornton Ave. can be paved when we pave Bell-Iles Place.

WWTP- Employee Zachary Kirkbride requested a new jetting hose. The following quotes were provided to the board for review:

Piranha Sewer Jetting Hose	Blue 3000 psi ¾" hose - 500'	$1,399.95
Piranha Sewer Jetting Hose	Orange 2500 psi ¾" hose – 500'	$1,249.95

A motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve of the purchase of the Piranha Sewer Jetting Hose, Blue 3000 psi ¾" hose – 500' at a cost of $1,399.95. It was decided to purchase the more expensive hose to keep the same amount of psi as what the department is currently using. Ayes – Trustees McIntyre, Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Transfer Site- No report.

Fire- April & May Fire Reports- In the month of April the fire department answered 10 calls: 3 in the Village; 6 in the Town of Boonville and 1 in the Town of Leyden. In the month of May, the fire department answered a total of 8 calls were attended: 4 were in the Village and 4 in the Town of Boonville.

Zoning & Codes- CEO/ZEO Doolittle provided the May codes report via email, for the board to review. During the month of May CEO/ZEO Doolittle conducted 21 site inspections and 21 site visits; issued 4 building permits; 4 zoning permits and 17 violation complaints. The Town of Boonville has requested that the cost of a new computer and camera be split between the town and village – camera quote $529.99 and the new computer for the office $1,987.00; the village requires pictures and laws to be printed and sent with all code violations (pictures dated and GPS stamped with the written correspondence).

Old Business: ACS School Traffic Officer Agreement- After additional review of the agreement, a motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the agreement as presented. The monetary compensation to the village annually will be $12,500.00 to be billed by the village after July 1st each year. Ayes – Trustees Stabb, Satterly, McIntyre, Andrews and Mayor Dellerba; nays – none. Motion carried.

New Business: 2026 Canal Museum Recreation Attendants- Two applicants were presented for review by the Village Board. A motion was made by Trustee McIntyre, seconded by Trustee Stabb to approve of the hire of Madeline Pfeiffer and Dakota Young as the 2026 Canal Museum Recreation Attendants. Ayes – Trustees McIntyre, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Banner for Main Street- Mayor Dellerba proposed the purchase of a banner to be placed over Main Street in honor of the 250th anniversary celebration of the USA. A motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve of the purchase of the banner for Main Street. Ayes – Trustees McIntyre, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Town of Boonville- Town Supervisor David Stocklosa respectfully requested a letter of support from the Village for their ATV/UTV local law. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the letter of support for the Town of Boonville. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

ATV/UTV Letter of Support- Trustee McIntyre presented a letter of support for consideration by the board. If approved, the letter would be sent to Oneida Co. officials imploring them to expedite the opening of Golden Road for ATV/UTV travel. If Golden Road were to be open, then the ATV/UTV riders would have an ingress and egress to the Village of Boonville via West Street. After some discussion a motion was made by Trustee Andrews, seconded by Trustee McIntyre to approve of the letter to be sent to Oneida Co. officials: Oneida Co. Executive Anthony Picente, Chief of Staff Kevin Revere and County Attorney Maryangela Scalzo. Ayes -Trustees Andrews, McIntyre, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee McIntyre seconded by Trustee Andrews to enter Executive Session at 8:30PM to discuss a specific employee's wages. All meeting attendees exited the meeting at this time, except for Treasurer Kaiding. Ayes – Trustees McIntyre, Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried. The meeting returned to regular session at 9:14PM. A motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve of a pay increase for employee Nicholas Kafka to $17.00 per hour, effective with the next payroll cycle. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the following bills of Abstracts #1 for the General Fund, Transfer Site Fund, WWTP Fund #1 for the Trust & Agency Fund and Abstract #57 for the WWTP Capital Project and the payrolls for the weeks of: May 24th and 31, 2026.

Gen. Fund	Abs #1	$25,976.09	Vou: #1-35
Transfer Site	Abs #1	$2,241.85	Vou: #1-8
WWTP Fund	Abs #1	$4,982.55	Vou: #1-13
Trust & Agency	Abs #1	$1,339.77	Vou: #1-3
WWTP Capital Project	Abs #57	$118,050.35	Vou: 100-103

Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – Trustee McIntyre nay to invoices from Barton & Loguidice invoices in the amount of $105,550.35. Motion carried.

Adjournment: There being no other business, a motion was made to adjourn at 9:16PM by Trustee Satterly, second by Trustee Andrews. Ayes – Trustees Satterly, Andrews, McIntyre, Stabb and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee
Wendy Lee, Village Clerk