Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of June 23, 2026

Present: Mayor Dellerba, Trustees Andrews, McIntyre, Satterly, Stabb, Police Chief Olney, Attorney Young and Clerk Lee. **Absent:** None. **Visitors:** Catherine Riggall, Lucrezia and Scott Johnson

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes: Motion by Trustee McIntyre, seconded by Trustee Satterly to approve the regular meeting minutes of June 9, 2026, as presented. Ayes – Trustees McIntyre, Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Visitors: Ms. Catherine Riggall and Ms. Lucrezia Johnson discussed with the board their ideas for donating additional activities to the Erwin Park walking path to provide more sensory stimulating activities for children to enjoy. The Village Board liked the idea of adding a musical keyboard and a Tic-Tac-Toe board to the walking trail. Ms. Johnson will proceed with the purchase of these items for the park. Ms. Riggall and Mr. and Mrs. Johnson exited the meeting at 7:10PM.

Trustee McIntyre discussed the possibility of cleaning up the pond area and installing a fountain to make the area more aesthetically pleasing to the public.

Correspondence: NYSDOT- Notice received of a traffic study being conducted throughout various locations within the village limits. No action is required.

NYSDOT- Introduction of the newly appointed Regional Director for Region 2, the Mohawk Valley area, Mr. Matthew F. Howard, P.E. Ms. Linda Lubey has retired from the position.

New Business: VFW Banner Request to be hung over Main Street- The VFW representative Robert Lott, respectfully requested permission to hang a banner over Main Street as near to the VFW as possible. The banner is for the "Sitrin Bike Run Walk" to be held on September 27, 2026. After some discussion, a motion was made by Trustee Andrews, seconded by Trustee McIntyre to approve of the banner hanging, contingent upon the additional approval of the Municipal Commission. Ayes – Trustees Andrews, McIntyre, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

2026 NYS Woodsmen's Field Days Requests- Mayor Dellerba received a letter from the NYS Woodsmen's office Executive Coordinator, Phyllis White, who requested the following items:

1. Permission to hold the annual Woodsmen's parade on Saturday, August 22nd beginning at noon. The parade will process beginning at Academy Street and travel to the fairgrounds: Main St., Post St., Ford St. into the fairgrounds.
2. The 33rd annual 10K foot race to be held on Friday, August 21st. Woodsmen's Field Days personnel requested to mark a portion of Summit, Boone, and West Streets. The Toe Path Trekkers', Diane Hausserman will be managing the race.
3. Requesting permission for Majestic Fireworks to access Park Hill for the fireworks show on Friday, August 21st, with a rain date of August 22nd.
4. Requesting permission for assistance with the placement of traffic control signage and other various tasks which the village assisted with in 2025.

A motion was made by Trustee Andrews, seconded by Trustee McIntyre to approve of all the 2026 Woodsmen's Field Days requests as presented. Ayes – Trustees Andrews, McIntyre, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Employee Probationary Period- WWTP employee Mr. Dylan Yager, has completed a successful probationary period. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of an end of probationary period hourly raise in the amount of $0.52, bringing the hourly wage to $23.28 per hour. Ayes – Trustees Stabb, Satterly, Andrews, McIntyre, and Mayor Dellerba; nays – none. Motion carried.

Erwin Park Tennis Court Sealcoating Bid- The following bids were submitted to the Village Board for review:

Astro Turf Corporation	$55,479.00
Super Seal Sealcoating Company, LLC	$52,288.00

VILLAGE OF BOONVILLE
RESOLUTION 6-2026
AUTHORIZING THE AWARD FOR
Erwin Park Tennis Court Repair-Resurface-Stripe Project

At a regular meeting of the Village Board of Trustees of the Village of Boonville, held on June 23, 2026, the following resolution was adopted by the Village Board of Trustees:

WHEREAS the Village of Boonville (Village) is the owner of Erwin Park; and

WHEREAS, pursuant to New York State Municipal Law, 2 bids for the Erwin Park Tennis Court Repair-Resurface-Stripe Project were received via secure email and read aloud on June 12, 2026, at the Village of Boonville Offices, 13149 State Rte. 12, Boonville NY;

WHEREAS, Lisa Kaiding, Grants Administrator for the Village of Boonville, tabulated and analyzed the bids received, with Super Seal Sealcoating LLC, submitted the lowest bid for the Base Bid;

NOW, THEREFORE, BE RESOLVED, the Village of Boonville Board of Trustees hereby awards the Base Bid for the Erwin Park Tennis Court Repair-Resurface-Stripe Project to Super Seal Sealcoating, LLC in the amount of $52,288.00;

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village of Boonville by a motion from Trustee Stabb and seconded by Trustee McIntyre on June 23, 2026, the result of which vote was as follows:

Ayes	Nays
5	0

DATED: June 23, 2026

I hereby certify that this resolution was adopted on June 23, 2026, and is recorded in the Meeting Minutes of the Village of Boonville Board of Trustees.

Wendy Lee
Wendy A. Lee, Village Clerk

WWTP Capital Project – Fiscal Advisors - Auditors Invoices- A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the Village of Boonville covering some of the costs of the auditors' invoices over the $24,990.00 amount for the WWTP Capital Project, until the USDA Rural Development grant funding is available to utilize. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Fiscal Advisors Agreement- The following resolution was presented to the Village Board for review and approval:

Village of Boonville, NY
Resolution No:7-2026

At a Meeting of the Village of Boonville, Oneida County, New York, held in the Village Meeting room at 131149 State Rte 12, Boonville, New York, on the 23rd day of June, 2026, at 7:00 o'clock p.m., prevailing Time.

The following resolution was offered by Trustee Stabb who moved its adoption, seconded by Trustee McIntyre, to-wit:

RESOLUTION OF THE VILLAGE BOARD, VILLAGE OF BOONVILLE, ONEIDA COUNTY, NEW YORK, accepting Revisions to the "Mill Creek Interceptor and WWTP Improvements Project", Capital Project as adminsitered through USDA Rural Development. The Village Board hereby modifies the following Administrative budget item to the upcoming Form E #4:

A.4 Fiscal Coordination - $10,000 move from contingency;

The reason for this modification is to increase fiscal coordination due to the increased in total project costs, additional grant monies awarded, and a BAN borrowing needed for cash flow while NYSEFC amended the PFA to add in the additional grant monies.

THIS BUDGETARY MODIFICATION RESULTED IN A TOTAL DECREASE OF CONTINGENCY BY $10,000 FOR THE ADMINISTRATIVE BUDGET ITEMS.

WHEREAS, the Village of Boonville, Village Mayor and Board of Trustees have reviewed the Form E Capital Outlay Budget category, authorizing final payments and completion of project.

NOW, THEREFORE, THE VILLAGE OF BOONVILLE, VILLAGE BOARD HEREBY RESOLVES AS FOLLOWS:

The following vote was taken and recorded in the public or open session of said meeting:

Mayor Dellerba	VOTING Aye
Trustee Andrews	VOTING Aye
Trustee McIntyre	VOTING Aye
Trustee Satterly	VOTING Aye
Trustee Stabb	VOTING Aye

The resolution was thereupon declared duly adopted.

Dated: June 23, 2026

STATE OF NEW YORK)
COUNTY OF ONEIDA) S.S.:

I, the undersigned Village Clerk of the Village of Boonville, DO HEREBY CERTIFY as follows:

1. A Meeting of the Village Board of the Village of Boonville, Oneida County, State of New York, was held on June 23, 2026, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Board.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extracts.

3. Said Minutes correctly state the time when said Meeting was convened and the place where such Meeting was held and the members of said Board who attended said Meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Village of Boonville this 23rd day of June, 2026.

Wendy Lee
_____
Wendy A. Lee, Village Clerk

WWTP Capital Project – Addition of Roof for Dewatering Building- The board discussed the need for roof replacement on the dewatering building at the WWTP. After some consideration, a motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the change order amendment to the C.O. Falter Construction Corp. contract to add in the replacement of the dewatering building roof at an additional cost of $89,556.02, bringing the total cost of the C.O. Falter Construction Corporation contract from $14,500,505.00 to $14,590,061.02. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Payment Applications- A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of Mayor Dellerba's signature and the payment of the following applications as presented:

C.O. Falter Construction Corporation	Payment Application #11	$863,740.00
S.C. Spencer Electric	Payment Application #9	$52,012.50

Ayes – Trustees Stabb, Satterly, Andrews, McIntyre, Andrews and Mayor Dellerba; nays – none. Motion carried.

Executive Session: A motion was made by Trustee Andrews, seconded by Trustee Satterly at 8:34PM to enter Executive Session to discuss matters pertaining to two specific employees. The meeting returned to regular session at 8:34PM. A motion was made by Trustee Andrews, seconded by Trustee Stabb to approve of the submission of waiver applications to NYS Civil Service for Chief David Olney and Officer Alfred Montegari. Ayes – Trustees Andrews, Stabb, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve the bills of abstract #2 for the General Fund and the WWTP Fund and payrolls for the weeks of: June 7th & 14th as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly, and Mayor Dellerba; nays – none; motion carried.

General Fund	Abs #2	$55,888.65	Vouchers: #36-45
Transfer Site	Abs #2	$500.00	Voucher: #9
WWTP	Abs #2	$5,017.59	Vouchers: #14-16
WWTP Capital Project	Abs #57	$915,752.50	Vouchers: 104-105

Adjournment: There being no other business, a motion was made to adjourn at 8:40PM by Trustee Andrews, seconded by Trustee Satterly. Ayes – Trustees Andrews, Satterly, Stabb, McIntyre, and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee
Wendy Lee, Village Clerk